



## INTERNATIONAL CATHOLIC STEWARDSHIP COUNCIL

### Diocesan Promotional Materials Awards APPLICATION INSTRUCTIONS

#### APPLICATION FORM:

1. Please use one (1) form per award category.
2. Fill out the form completely and submit electronically.
3. Submit your materials electronically along with the form.
4. For each entry indicate the appropriate award category.
5. Each organization applying must be an ICSC member in good standing.

#### CATEGORIES:

1. Include separate materials for each category (It gets too confusing to move materials from one category to another, or use one set of materials for two different award submission categories. Thank you!)
2. Each video application should include a link to your video. Please do not mail your video on a DVD/CD.

#### SUBMISSION:

1. All entries must be submitted in electronic (PDF) format to ICSC Diocesan Awards [dioawards@catholicstewardship.org](mailto:dioawards@catholicstewardship.org). Please zip all large files.
2. Entry files should be named with Diocese and category you are entering for an award. For example, "Fargo Diocese Poster" or "Charlotte Diocese Overall Appeal".
3. Include a list of your submitted materials in the body of your transmittal email.
4. Deadline for submitting materials is **June 15, 2017**.
5. Retain a copy of all entry forms for your records.
6. By submitting these materials, you are giving ICSC permission to upload them to the resource section of its website.

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**If you do not receive a reply within 5 business days informing you we received your submission, please call our office at 800-352-3452.**

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**INTERNATIONAL CATHOLIC STEWARDSHIP COUNCIL**  
**Awards for Diocesan Promotional Materials**

**APPLICATION**

**All Entries must be submitted to ICSC on or before June 15, 2017!**

**AWARD CATEGORIES:**

(All organizations applying must be an ICSC member in good standing. Check appropriate award category. One category and set of materials per entry form. Please duplicate this form for each award category you are entering.)

- |  |  |
|--|--|
| <input type="checkbox"/> Annual Appeal Brochure        | <input type="checkbox"/> Total Diocesan Stewardship Effort |
| <input type="checkbox"/> Annual Appeal Poster          | <input type="checkbox"/> Total Planned Giving Effort       |
| <input type="checkbox"/> Annual Appeal Video           | <input type="checkbox"/> Total Foundation Effort           |
| <input type="checkbox"/> Total Annual Appeal Effort    | <input type="checkbox"/> Diocesan Stewardship Video        |
| <input type="checkbox"/> Total Capital Campaign Effort |  |

ICSC Member Organization Name submitting award materials:

\_\_\_\_\_ (i.e. Archdiocese of..., Catholic Community Foundation..., etc.)

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

City: \_\_\_\_\_ State/Province \_\_\_\_\_

Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

- |  |  |
|--|--|
| <input type="checkbox"/> Annual Appeal Brochure        | <input type="checkbox"/> Total Diocesan Stewardship Effort |
| <input type="checkbox"/> Annual Appeal Poster          | <input type="checkbox"/> Total Planned Giving Effort       |
| <input type="checkbox"/> Annual Appeal Video           | <input type="checkbox"/> Total Foundation Effort           |
| <input type="checkbox"/> Total Annual Appeal Effort    | <input type="checkbox"/> Diocesan Stewardship Video        |
| <input type="checkbox"/> Total Capital Campaign Effort |  |

Please share the following information if you are submitting materials for either an Annual Appeal or Capital Campaign award:

Goal \_\_\_\_\_ Total Pledged \_\_\_\_\_

Percentage of Households participating in the appeal/campaign \_\_\_\_\_

*Please describe below, in detail, how these materials you are submitting were used in your stewardship education, or fund-raising efforts. Be sure to include material or video distribution methods and any unique ideas the Arch/diocese implemented in conjunction with these materials. Feel free to attach one extra page for further explanation, if necessary.*

**ALL ENTRIES MUST BE SUBMITTED ON OR BEFORE JUNE 15, 2017**

**All organizations applying must be an ICSC member in good standing.**

If you do not receive a reply within 5 business days informing you we received your submission, please call our office at 800-352-3452.

By submitting these materials, you are giving ICSC permission to upload them into the resources section of our website. Thank you!