



## PARISH CREATED MATERIALS AWARD APPLICATION INSTRUCTIONS

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### APPLICATION FORM:

1. Please use one (1) form per category.
2. Fill out the form completely and submit electronically.
3. **Submit your materials along with the form on or before June 30.**
4. All applicants must be an ICSC member in good standing.
5. Former parish Archbishop Murphy Award recipients are not eligible.

### CATEGORIES:

1. For more than one entry, copy the application and submit one form per entry.
2. In the subject line of the email, please clearly note which award you are applying for (parish capital campaign, parish stewardship video, parish annual renewal process, etc.)
3. Include separate PDF files of materials for each category or entry, or a link to the materials on your parish website. (i.e. We cannot move materials from one category to another, or use one set of PDF materials in two different categories.)

***ANNUAL DEADLINE FOR SUBMITTING MATERIALS IS JUNE 30.***

ALL ENTRIES MUST BE SUBMITTED IN ELECTRONIC FORMAT TO ICSC  
[parawards@catholicstewardship.org](mailto:parawards@catholicstewardship.org)

If you have any questions about these instructions or any of the application forms, please call our office at 800-352-3452.

NOTE: *By submitting these materials, you are giving ICSC permission to upload them to the resource section of our website.* Please retain a copy of all entry forms for your records.

If you do not receive a reply within 3 business days informing you we received your submission, please call our office at **800-352-3452**.