

Director, Major Giving and Planned Gifts

The Roman Catholic Archdiocese of Indianapolis is seeking a full-time Director of Major Giving and Planned Gifts to oversee and execute a fundraising strategy focused on growing major gifts and planned gifts for the Archdiocese of Indianapolis and its parishes, schools and agencies. While managing a personal portfolio of donors, the Director will also lead a team of individuals who are committed to growing donor engagement and securing financial resources for ministry needs.

Applicants should be professed and practicing Roman Catholics with a deep appreciation for and understanding of the Catholic faith and a passion for supporting the ministry of the Church through endowments and planned giving. Excellent oral and written communications skills, including the ability to interact effectively with current and prospective donors as a representative of the archdiocese are essential. In addition, strong organizational ability, and project management skills are required. The position also requires the ability to lead others effectively and act in accordance with the code of ethics promulgated by the Association of Fundraising Professionals.

A master's degree, CFRE, or equivalent experience in not-for-profit management, business administration, philanthropy or related field is preferred. At least five years of professional experience in positions of significant responsibility within the Church or other service-oriented institutions, preferably involving fundraising, endowments, and planned giving is required. Prior experience with Blackbaud Razor's Edge management software is preferred.

Please e-mail cover letter, resume, and list of references, in confidence, to:

Human Resources
Archdiocese of Indianapolis
1400 N. Meridian St.
Indianapolis, IN 46202
E-mail: hr@archindy.org

Equal Opportunity Employer