

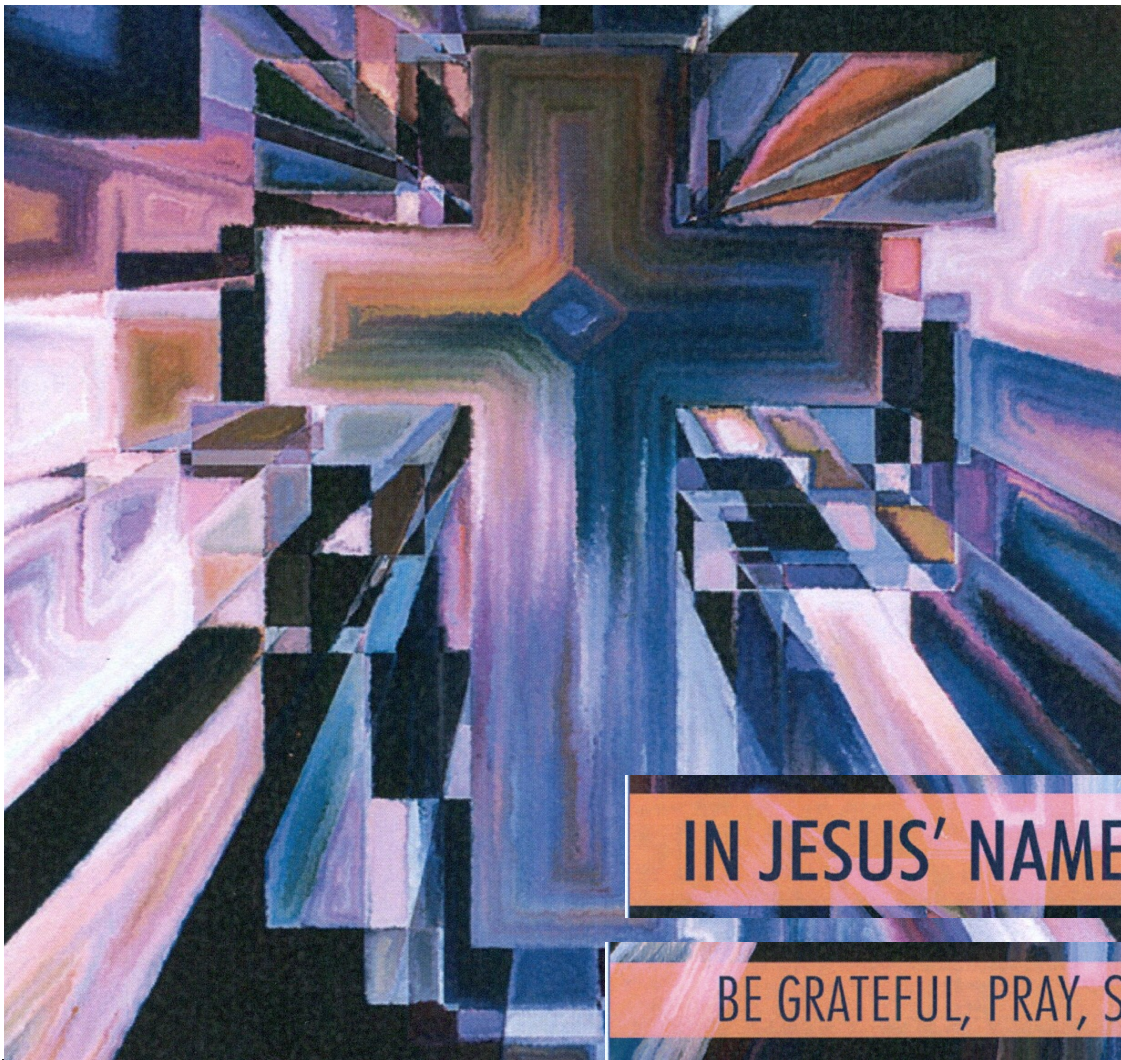


# **St. Patrick's Catholic Community**

## **Ministry Opportunities**

**AND PARISH HANDBOOK  
2019-2020**

We, the people of St. Patrick's Catholic Community,  
through prayer and action, are committed to living the commission  
of Jesus through open hearts and helping hands  
as faith filled stewards of each other and the world around us.



**IN JESUS' NAME: BE BOLD**

**BE GRATEFUL, PRAY, SERVE, SHARE!**

**Serving the Communities of Neenah, Menasha and the Fox Cities since 1854.**

Spiritual growth and renewal are ongoing in the life of any Christian. They are also the foundation of our parish life at St. Patrick's Catholic Community.

A key element of spiritual growth is embodied in the two principles of Discipleship and Stewardship. Through both, we thank God for all of His blessings by returning to Him our gifts of prayers, ministry and financial sharing.

As a member of St. Patrick's, each year you are asked to spend time in prayer contemplating what discipleship means to you in terms of your personal spiritual life. Then, you are asked to reflect on the three areas of Stewardship and how they are lived out in your life. Among the important questions are:

**Prayer:** How much time do you set aside each week in prayer? It is important that we do so as an individual, as a family and as a community of faith here at St. Patrick's.

**Ministry:** How are you using your talents for the betterment of our parish family and for the community as a whole?

**Financial Sharing:** What percentage of your yearly income do you presently give to support your church and community activities?

This Ministry Opportunities Booklet emphasizes the above Ministry aspect. You will find many opportunities for using your gifts to enrich your own life and to contribute to building the community of St. Patrick's and God's Kingdom.

Each of us is blessed with different talents and unique strengths. During the next several days, please spend time in thoughtful prayer about your talents and strengths (usually what you find you love to do) and how to best use them for building St. Patrick's Parish Community and your relationship with the Lord.



## St. Patrick's Parish

324 Nicolet Boulevard  
Menasha, WI 54952

phone: 725-8381

fax: 725-5544

email: [stpatmen@gmail.com](mailto:stpatmen@gmail.com)

website: [www.stpatricksnm.org](http://www.stpatricksnm.org)

### Parish Staff

Pastoral Leader, Mary Krueger—ext. 102—[marykrueger@stpatricksmenasha.org](mailto:marykrueger@stpatricksmenasha.org)

Priest Celebrant, Fr. James Hablewitz

Liturgical Coordinator, Deacon Kurt Grube—[kgrube@gbdioc.org](mailto:kgrube@gbdioc.org)

Communications Coordinator, Joyce Naps—ext. 103—[joycenaps@gmail.com](mailto:joycenaps@gmail.com)

Discipleship Coordinator, Beth Dachelet—ext. 103, [bdachelet@stpatricksmenasha.org](mailto:bdachelet@stpatricksmenasha.org)

Faith Formation Coordinator and Youth Ministry, Natalie Carney—ext. 107—  
[ncarney@stpatricksmenasha.org](mailto:ncarney@stpatricksmenasha.org)

Musician, Seth Duprey—[sdupreymusic@gmail.com](mailto:sdupreymusic@gmail.com)

Parish Secretary, Jeanne Hesprich—ext. 101—[jhesprich@stpatricksmenasha.org](mailto:jhesprich@stpatricksmenasha.org)

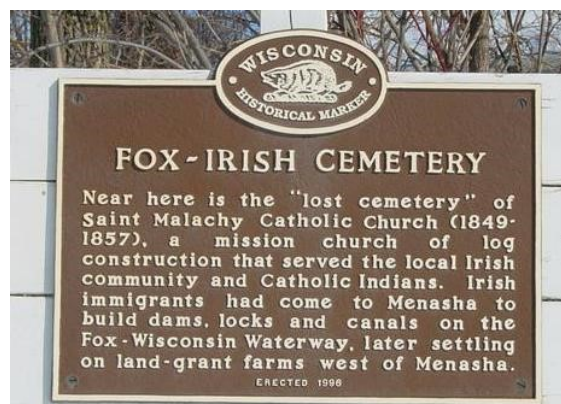
Maintenance Manager, Mike Goble—ext. 114

Bookkeeper, Patty Enns—ext. 112—[penns@stpatricksmenasha.org](mailto:penns@stpatricksmenasha.org)



## St. Patrick's Parish History

As early as 1836, Irish immigrants came to work on the Fox River dams, locks, and canals. These Irish Catholics received land grants and many settled on land three miles west of the Village of Menasha in what became known as the "Irish Colony." Mass was said in their homes by priests passing through the area. By 1848, Father Theodore Van den Broek, O.P. established a regular mission. Soon after, Rev. Paul Farinacci, O.P. took charge and initiated the erection of a log church on what is now Clayton Road. Twenty-five Catholic families came together as a congregation which was dedicated to St. Malachy. It remained in use until 1857.



In 1854, Father Francis M. Fusseder united the Menasha and Neenah area Catholics of different nationalities which increased the congregation to about 80 families. These faith-filled stewards sacrificed and built a frame church on an acre parcel of land on Doty Island donated by Captain L. B. MacKinnon. From 1854 until its dedication to St. Charles Borromeo in 1857, it was referred to as *The Catholic Church on the Island*. The congregation flourished. In 1857, thirty baptisms occurred; the following year 120 took place.

In 1868, a brick school house was built. On March 2, 1882, St. Charles was destroyed by fire. On June 7, 1882, excavation began for our present church. In

1883, Bishop Francis X. Krautbauer dedicated the church to St. Patrick. In 1900, a new convent and school building were built. In 1941, under the direction of Rev. Joseph Ahearn, a new school was built. In 1954, an extensive remodeling project began on the church. In 1961, a new convent and school addition were built. In 1987, St. Patrick's Grade School closed. In 1989, the building reopened as Seton Catholic Middle School.

Under the direction of Rev. Roy Geenen, a Capital Campaign commenced to renovate the church and to build a Gathering Area and Social Hall in 1997. This project was completed in 2002. Our social hall was named Geenen Hall in his honor.

Mrs. Mary Krueger was appointed Pastoral Leader on July 1, 2013. In 2016, the St. Patrick's embarked on a Capital Campaign to raze Seton Catholic Middle School to create green space and parking. Much needed improvements in the Parish Center for Faith Formation are still to be addressed.





### **Sacrament of Baptism**

Baptism is a community celebration welcoming children / adults into the Christian faith community. Infant baptisms are celebrated at a week-end liturgy. Please contact Mary Krueger sixty days prior to baptism. Parent(s) must be registered parishioner(s) practicing their faith and must participate in baptism preparation. When choosing godparents, please be aware that one must be a confirmed and practicing Catholic, sixteen years of age or older. Adult baptisms are celebrated during the Easter Vigil.

### **Sacrament of Reconciliation**

Communal celebrations with individual confessions are held during Advent and Lent. Individual reconciliation is held each Sunday from 9:45 to 10:15 am or by appointment.

### **Sacrament of Marriage**

To aid in the development of your relationship and to prepare for the sacrament, couples are asked to contact the Parish Office at least twelve months before a proposed wedding date and before making a commitment for your wedding reception location.

### **Anointing of the Sick**

The sacrament of God's healing and strength is for anyone who is suffering with physical, emotional, mental illness, or preparing to undergo surgery. Call Mary Krueger, and she will contact a priest.

### **Death/Funeral**

Please contact the funeral home of your choice who will in turn call the Parish. Mary will contact the family to plan the prayer service and/or funeral liturgy. A funeral luncheon may be catered in Geenen Hall. Follow-up care is offered to family members for consolation and support.

### **Rite of Christian Initiation of Adults - RCIA**

The Rite of Christian Initiation of Adults, which may include Baptism, Reconciliation, Eucharist and/or Confirmation, is intended for those not baptized in any Christian denomination, and for someone baptized in another Christian denomination who is considering becoming Catholic. This journeying in faith typically begins in the fall and extends through Pentecost (or longer, if need be).

### **Renting Parish Facilities**

The facilities of St. Patrick's Parish are available for parishioner functions. Please contact the Parish Office for more information.

### **Outreach**

St. Patrick's Parish Community supports a mission in Central America with general revenues and special collections. A portion of our mission collections is sent to our Diocesan mission, St. Therese Parish of Elias Piña in the Dominican Republic. St. Patrick's also supports Double Portion Soup Kitchen and Food Pantry, our Youth Mission trip, Pillars Warming Shelter, Wisconsin Pro-Life and Catholic Relief Services.

### **Discipleship / Stewardship**

As members of the Body of Christ, we strive to become more and more the image of Jesus, in all we say and do. St. Patrick's has been a Stewardship Parish for many years. A Christian steward receives God's gifts gratefully, manages these gifts responsibly, and shares them with love and generosity. If you would like to begin a particular ministry, please contact Beth Dachelet. If you would like to join St Patrick Parish, please contact Mary Krueger.

**Prayer:** Prayer is the foundation of our parish. We strive to help you enhance your prayer life at home, in your community and here at St. Patrick.

**Ministry:** Each of us is called to Christian ministry because of our Baptism. We are all uniquely gifted. Upon joining St. Patrick and then each May, our Stewardship of Ministry process offers us the opportunity to begin or renew this important commitment. We are also "stretching our wings" to become missionary disciples.



**Financial Sharing:** Our financial gift to St. Patrick's is an opportunity to share our financial giftedness. Upon joining and then each November, parishioners are asked to prayerfully consider their annual financial gift to St. Patrick's. Making a pledge enables our Finance Council to prepare a responsible budget and make parish plans for the coming year.

## Faith Formation

St. Patrick's Faith Formation Ministries support the faith development of parishioners at all stages of life.

**Liturgy of the Word for Children:** Children (approximately 3 years-4th grade) are taught the Gospel (age appropriate) during part of the 8:30 and 10:30 Mass.

**Children and Youth Faith Formation:** Students in grades 1-10 participate in Faith Formation classes on Wednesday nights from September through April. Several family nights provide opportunities for parents to be involved in faith-building activities with their children, and parents are always welcome in their child's classroom. Individualized programming is provided for children who have not previously attended formal Faith Formation classes or for children with special needs.

**Catholic Day School Education:** St. Patrick's Parish families choosing Catholic Day School Education have the opportunity to select **any** of the schools in the St. Mary Catholic School or Xavier Catholic Education System. To receive parish subsidies, families must be practicing Catholics who contribute to the support of St. Patrick's Parish and annually return their Stewardship of Ministry & Finance forms.

**Sacramental Preparation Programs:** Young people in grades two (Reconciliation and First Eucharist) and eleven (Confirmation) and their families participate in sacramental preparation sessions. Sacraments are parish-based, so the Diocese requires that all parish children—both in Faith Formation and Catholic Day School—participate in St. Patrick's Sacramental Programs.

**Youth Ministry:** Natalie Carney is in charge of this ministry which involves youth participating in a summer mission trip.

**Adult Programs:** Opportunities are provided through Bible studies, speakers, video series, book discussions and other faith enrichment programs. Watch the bulletin and newsletter for ongoing and new offerings. Our on-site Adult Faith Formation meets Tuesdays at 9:30 am in the Parish Center. Our Men's Group meets Tuesdays at 6:30 am at the WeatherVane restaurant in Menasha.

**VIRTUS-Protecting God's Children Workshops:** Any person who ministers where children or vulnerable adults may be present must submit to a background check and participate in a VIRTUS - Protecting God's Children Workshop.

## CELEBRATING CHILDREN AT ST. PATRICK'S PARISH

**To the parents of our young children, may we suggest...**

- Relax! God put the wiggle in children; do not feel you have to suppress it in God's House.
- There are children's books on a rack at the Nicolet Blvd entrance of church for your children to use.
- Sit toward the front where it is easier for your youngster to see and hear.
- Quietly explain the parts of the Mass.
- Sing the songs, pray, and say the responses. Children learn by copying you.
- If you need to leave Mass with your child, feel free to do so, but please come back.
- Remember, the way we welcome children in church directly affects the way they respond to church, to God, and to Jesus the Christ. Let them know that they are at home at this liturgical gathering.

**To the members of the parish...**

- A smile of encouragement is a joy to parents with small, active children.



## Ministry Opportunities

Jesus *called* his 12 disciples. He didn't draft them or force them to volunteer; He chose them to serve in a special way, and they willingly followed Him. Christ continues to call each of us today. He is choosing you to serve in a special way. How will you respond?

St. Patrick's celebrates twenty two years as a Stewardship Parish. Reflecting on the message of Stewardship, we too are called to become Christ's disciples. On the way, please accept the invitation with a resounding yes!

A brief description of each ministry is listed in this pamphlet. If you have any questions, please contact Beth Dachelet at the Parish Center at 725-8381, ext. 103 or [bdachelet@stpatricksmenasha.org](mailto:bdachelet@stpatricksmenasha.org).

Service in each area is a one year commitment unless noted otherwise.

**New Parishioners:** Please complete a census form.

- To begin a ministry, write your (and/or family members) name on the Ministry side.
- To receive more information about a ministry, please circle your name.

_____	Clean Church
_____	Special Skill
<del>Maxwell</del>	Clean-up Day Crew
Maxwell	Corn Roast Crew
_____	Packer Concessions
Maxwell	Fish Fry Crew
_____	Fish Fry Scheduler
_____	Oktoberfest Crew
_____	Christmas Tree Sale

**Current Parishioners:** Please review and edit census form.

**Ministry information is listed if you returned your 2018-2019 Census Form.**

- To begin a new ministry, please write your (and/or family members) name on the Stewardship of Ministry form.
- To receive more information about a ministry, please circle your name.
- Place a line through ministries you would like to discontinue.

**Some ministries require specific time commitments. When offering your services, please consider the time requirements and your availability.**

We encourage families to minister together. The parish is one of the few places where inter-generational activities exist. Whenever possible, we support families to experience together the ministries that you choose.

Children and young adults are the future of our parish. Most ministries are based on interest and not age. We encourage our young people to sign up for a ministry or ministries that will help them continue to grow as members of our Catholic Community. Unless they have received the sacrament of Confirmation, they will always have an adult to accompany them.



IN JESUS' NAME: BE BOLD

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## Worship Ministry

### LITURGY COMMITTEE

Meets monthly to plan for Sunday and seasonal liturgies. Parishioners' worship experiences are also enhanced through bulletin and newsletter articles.

### Liturgical Environment/Decorating Committee

Prepares for the overall liturgical atmosphere in the church. Those interested in design, floral arrangement or any related areas are invited to join.

**DECORATING COMMITTEE** - Transform the gathering area and church into seasonal beauty. Trim our Heritage tree and Christmas trees. Work with Liturgical Environment Team.

### Sewing, Needlework

Sews or decorates liturgical linens. Also, helps to make celebrations of Sacraments more visually beautiful by sewing various materials for Altar Cloths.

### Christmas Village Setup & Takedown

"It takes a village" to set up our village for Christmas. Set up begins in November and is taken down in January. This is a great fun family activity for those who love to decorate at Christmas time.

### Laundering

Launders liturgical linens. Special washing instructions are provided.

### Extraordinary Minister of Communion

Assists in the distribution of Holy Communion at Mass. Eucharistic Ministers must be confirmed Catholics and abiding by the marriage laws of the church. Indicate your mass time preference on the ministry form. Training is provided. **We are especially in need of ministers for the 10:30 Mass.**

### Lector (Minister of the Word)



Proclaims the first and/or second reading at mass. Requires a confident speaking voice; dedicating time to practicing and preparing prior to proclaiming the Word of God is a necessity as is abiding by the marriage laws of the church. Please indicate your Mass preference on the ministry form. Training is provided. **We are especially in need of Lectors for the 10:30 Mass.**

### Hospitality Minister

Welcomes parishioners and guests as they arrive for Mass, aiding them as needed (walkers, wheelchairs), takes collections, recruits gift bearers, distributes bulletins, tidies up and secures the church after 10:30 mass. Arrives twenty minutes before Mass begins. Training is provided.

### Celtic Singers

Sing once a month for Mass, September through May, alternating between 8:30 and 10:30 masses. We practice at a time agreeable to all. We would like to form other choirs also. All are welcome!

### Song Leader

Leads and encourages sung prayer at liturgies. Indicate your mass preference on the ministry form. Training is provided. **We are especially in need of song leaders for the 10:30 Mass.**



### Altar Servers

Assist Father during liturgy as book bearer and assistant at the presentation and preparation of the gifts. Altar Servers begin in the 3rd grade. Parent/child teams are encouraged to consider this ministry. Training is provided. **We are especially in need of servers for the 10:30 Mass.**



### 8:30 Sacristan

Arrive at 7:30 on Sundays to open the church, turn on the message board and put out the vessels and elements for the Mass. This ministry also entails ensuring that all the ministers (Altar Servers, Lectors, Extraordinary Ministers) are present and seeking alternates if they are not.

### 10:30 Sacristan

Arrive 20 minutes prior to 10:30 Mass and ensure that all ministers are present and seek replacements if they are not. After mass, ensure offering is secure and vessels are cleaned/stored. Would like 6 people/couples to allow scheduling only once every other month.



### L2W (Live To Worship)

Teens or adults who play an instrument or just love to sing are welcome. Instruments include piano, guitars, violins, flutes, cellos and more. We commit to play one Sunday a month at the 8:30 and 10:30 Masses. You can sing and/or play for either or both masses. We currently practice before the start of Mass. We are willing to work with individuals of all levels who



have some musical skills and need some extra practice to get started. Our children usually join L2W for our closing song as percussionists.

### Instrumentalists

Do you play a musical instrument? Would you like to play during liturgies or other events? If you do, please let us know what instrument you play.

### Perpetual Adoration

The Perpetual Adoration Chapel is a collaborative effort of all five Neenah/Menasha Parishes and is housed at St. Margaret Mary Parish. Adorers spend one hour per week before the Blessed Sacrament. Those interested will be contacted by a representative of this ministry.

### Mass and Picnic On the Green

St. Patrick's Parishioners gather on the third Saturday in July to celebrate our Parish Community with a Mass and picnic. Our Mass and picnic will be held on our Parish green space or on rectory grounds. The Parish Pastoral Council hosts this event, but could use your help make this event a success.

### Christmas Eve Pageant

Help our children present the Christmas Pageant at the Children's Mass on Christmas Eve.



### Scout/Little Flower/Brigade Sunday

Scout Sunday is traditionally celebrated on the first Sunday in February. St. Patrick's invites all Boy/Girl Scouts, Little Flowers and Brigade members, etc. to participate at the 10:30 Mass.



## Pastoral Ministry

### Care Ministry

Individuals who provide a listening presence to parishioners who have lost a loved one, suffered a serious physical setback, lost a job, are homebound or hospitalized. Care Ministers visit bi-weekly or monthly on their own schedule. There is training available. A monthly meeting of Care Ministers is held usually after Monday rosary.

### Assisted Living or Nursing Home Visitor

Do you have time to visit someone who is in assisted living or in a nursing home? There are many St. Pat's parishioners who would love to have someone stop by for a visit and share St. Pat's news with them. These

people especially love to see young children! Why not stop by for a social visit as a family?

### Mass Transportation

Transportation ministers provide rides to Mass and other activities for fellow parishioners who are not able to drive. This ministry is especially crucial for parishioners after surgeries, to get to and from doctor's appointments. Many times the need is unplanned and immediate. If you are retired or have a flexible schedule, please share in our Transportation ministry by adding your name to our calling list.



## Respect Life Ministry

Dedicated to raising parish and community awareness of the dignity and sacredness of human life from conception to natural death. Also promotes the annual Mother's Day Rose Sale, Father's Day Candy Bar Sale and the *Change*



*for Life* Baby Bottle Campaign. Monthly meetings are held at St. Gabriel's on the first Monday of the month. This is a collaborative effort of all five Neenah/Menasha parishes.

## RCIA Catechist

If you are confirmed and would enjoy explaining and teaching the Catholic faith to other adults, become part of the RCIA Catechist team! Planning and training begins in the summer. RCIA sessions are bi-weekly beginning in September and become weekly in January, continuing through Pentecost.

## Parish RCIA Sponsor

RCIA (Rite of Christian Initiation of Adults) is the process by which those not baptized enter the Church; those of other Christian denominations journey into the Catholic Church; and adult Catholics receive the Initiation Sacraments of Eucharist and Confirmation. Sponsors attend with them (weekly or bi-weekly) to share and witness their Catholic faith... journeying with them to the Easter Vigil and on to Pentecost. This is a 10-month commitment.

## Prayer Line

We have five prayer lines at St. Patrick's! When a prayer request is called into the Parish Office, a series of phone calls ensures that needs and prayer requests are lifted up to God. After receiving a phone call and calling the next person on the list, you offer prayers of petition or intercession for them.



## Pray for Parish Concerns

Each person in this ministry commits to devoting a portion of their prayer time for the needs and concerns of St. Patrick's Parish.

## Funeral Hospitality

When Geenen Hall is used for a funeral luncheon, funeral hospitality people set up and serve the catered meal, and then clean up afterwards. A calling list is maintained, and you are called as needed.

## Funeral Resurrection Choir

Come share your gift of song at Funeral Masses! You will be placed on a calling list and notified of funerals. If you are available, come and sing as part of our ministry of consolation!

## Funeral Altar Server

Adult Altar Servers are needed to assist the priest during funeral liturgies. Training is given. Those willing to serve will be placed on a call list, to be called as needed.

## SOCIAL JUSTICE COMMITTEE

Promotes social and economic justice through the Church, and serves the parish as a catalyst for Justice. This is the work of every baptized person and is the means by which we help change policies, structures, and institutions so they work on behalf of the common good. The committee seeks to identify, formulate and implement Catholic social teaching principles in areas of public policy and conflict involving the poor and powerless. Support is given to persons or groups that work for the achievement of a more just and compassionate society.





### Double Portion Meal Program Team

There are two opportunities each month to join other parishioners to plan and prepare meals for 125 people. The first meal preparation is on the 1st Monday of each month. The second is on the 2nd Wednesday of the month. Meals are delivered to the Double Portion Food Program at St. Thomas Episcopal Church. Some people help every month, while others help a few times a year. This program is meant to fit into your schedule!



### Donate to the Double Portion Food Pantry

Food items, paper products and money are collected for Double Portion on the third Sunday of each month. Donated items are brought to Mass and placed on the altar steps. Donations are used to support the Double Portion Soup Kitchen effort or donated to the Double Portion Food Pantry.

### Pillars

St. Patrick's Parish provides volunteers and meals two weeks each year at the Fox Valley Warming Shelter. Volunteer needs include on-site help and preparing meals for guests.



SHELTER. SUPPORT. SOLUTIONS.

### Food for the Poor Sponsor

Food for the Poor is a Christian ministry created to help the poorest of the poor in the Caribbean and Latin America. Those interested will be sent information.

### Unbound Sponsor

**Unbound** believes in the potential of the poor to effect change in their own lives and in our world. Sponsorship enables families in developing countries to put food on the table, send their children to school, access health care and have a decent place to live so that together, we can end the cycle of poverty. Those interested, and who are not currently a sponsor, will be sent information. (formerly CFCA)



### Rosary for World Peace

Parishioners meet and pray the rosary for world peace at noon every Monday in the Parish Center.



IN JESUS' NAME: BE BOLD



## Faith Formation Ministry

### FAITH FORMATION COMMITTEE

Addresses the faith development of parishioners at all stages of life. Members provide input and direction for all aspects of Faith Formation – Children's Liturgy of the Word, Children and Youth Faith Formation classes; 1<sup>st</sup> Reconciliation, 1<sup>st</sup> Eucharist and Confirmation Sacramental programs; Youth Ministry programs; and Adult Faith Formation programs.

### Liturgy of the Word Teacher

Each Sunday, at both 8:30 and 10:30 Masses, children ages three through grade four experience their own special teaching of God's Word geared to their level of understanding. A lesson plan and materials are provided so all you need is a love of children, a willingness to share your faith, and a desire to experience the love of Jesus through the eyes of a child!



### Faith Formation Teachers-Grade 1 –10

On Wednesday nights throughout the school year, our children and youth have exciting opportunities to grow in their faith with awesome Catechists and a great educational and spiritual program. Are you being called to share your faith in this way? Lesson plans, training, materials and support are provided, along with enough flexibility to allow for individual creativity. Catechists can teach individually or team-teach. A great opportunity for confirmed youth!



### Assistant Teacher Grades 1 - 10

Share your faith by assisting the regular teacher in the classroom with projects, small group work, and other needs.

### Substitute Teacher Grades 1 - 10

Fill in for regular teachers for scheduled absences or when they are ill. Confirmation required!

### Confirmation Teachers

Confirmation "is a journey of faith within community" where the young person grows in a relationship with the Holy Spirit with the help and support of the parish community. Catechists help students in grade 11 examine the many facets of the Catholic faith, as well as all aspects of the sacrament of Confirmation, on this journey of faith. Classes are typically held on Sunday's after 10:30 Mass between October and April.

### One-on-One Teacher

Provide individual instruction for students who have not participated in regular Faith Formation classes to prepare them to join an age-appropriate class and/or to receive sacraments. Share your faith! Materials and training are provided.

### Youth Ministry

Our Youth Ministry Program is designed to encourage middle and high school youth to participate in the life of St. Patrick's Parish and the greater community through leadership, prayer, social, and service opportunities. Adults are also encouraged to get involved by volunteering at various events or joining our adult leadership team. Deepen your faith and have fun too!





### Hall Helpers

Are you available on some Wednesday nights during Faith Formation class time to assist with attendance, hall monitoring, and clerical needs?

### Babysitters

Adults and High School aged youth are needed to care for the little ones of teachers during class time on Wednesday nights at the Parish Center.

### Prayer Partner

Enter into a very special relationship with a second grade student preparing for the sacraments by sharing your faith and praying. You and your student will participate in several special events on Wednesday nights.



### Special Projects

Assist with occasional, short-term projects such as preparing materials for classes or service projects, theme baskets, decorating for special events, ice cream social, etc.

### Sacramental Receptions

Help us add to the celebration of the sacraments with special receptions in the gathering area. Help plan, set up, and clean up for receptions after First Reconciliation, First Eucharist and Confirmation celebrations.



### Catholic School Parents/Friends

St. Patrick's Parish supports the St. Mary Catholic School System. Members of our parish who choose Catholic School for their children (plus school alumni and friends) commit many hours to support these vibrant Catholic schools: St. Gabriel, St. Margaret Mary and St. Mary campuses.

## Administrative Ministry

### PARISH PASTORAL COUNCIL

Work together to set the vision for the parish as advisors to the pastor. Please contact our Pastoral Leader, Mary Krueger. Members of the council are selected each year and serve a three-year term.

### FINANCE COUNCIL

If you have a skill or interest in Finance, Accounting or Business Management, please see the Pastoral Leader. Members are appointed by Mary Krueger and serve as advisors.

### HUTERRA REWARDS

Download the HuTerra app. (HuTerr.com) or deposit eligible receipts in the Pink Bin in the Gathering Area. St. Patrick's receives a percentage of sales.

### SCRIP TEAM

Sells and takes orders for SCRIP Gift Cards after both Sunday Masses. St. Patrick's receives a percentage of purchased orders.





## ST. MARGARET /ST. PATRICK CEMETERY BOARD

Members of the Cemetery Board are appointed by Mary Krueger. One member each from St. Patrick's, St. Gabriel and St. Margaret Mary along with the Pastoral Leaders oversee the operation of St. Margaret and St. Patrick Cemeteries.

## Christmas Tree Sale Lead Team

Meets approximately three times a year to visit our tree grower and determine our tree mix and set the tree sale hours. People serving on this committee then team up with other committee members to co-manage one week of the tree sale.



## Christmas Tree Cut Team

In November, our Christmas Tree Grower offers us the opportunity to harvest some trees and boughs for our Christmas Tree Sale. The work is usually topped off by a stop for pizza. This is a great family-friendly event.

## Christmas Tree Stand/Nativity Set-up

Help is needed to set up the Tree Stands, unload purchased trees and set-up our Outdoor Nativity Scene.

## Christmas Tree Sale Crew

Be part of our dynamic Christmas Tree Sales team! Our 2019 tree sale begins on the day after Thanksgiving and ends when we are out of trees. Great for families!!!

## Christmas Tree Scheduler

Call and schedule the Christmas Tree Sale Crew.

## STEWARDSHIP COMMITTEE

Our aim is to rebuild this committee. Members brainstorm, educate and promote Stewardship of Prayer, Ministry, and Finance at the parish, in the community and at the world level. Decisions are often made via email.

## Receptionist

Answer the telephone, greet and assist parishioners or visitors, make needed calls and work on small projects. Day of week, time of day, and number of hours is totally based on your availability.

## Office Work

Assist the Parish Staff with tasks including printing and copying materials, computer data entry and assembling mailings.



## Monday Money Counters

Five different teams count the parish contributions every Monday morning.

## Church Cleaning Crew

Join one of three teams who clean the church each week on a rotating basis.

## BUILDING & GROUNDS COMMITTEE

Responsibilities include attending semi-annual meetings and walk-through building inspections.

## Special Skills or Equipment

Share plumbing, electrical, carpentry or any other skills or equipment as needed. Please list your area of expertise or available equipment.

## B & G Work Day Crew

Spend a Saturday morning or volunteer as needed sprucing up the Parish grounds, Center and/or Church. Workdays are scheduled as needed.

## COMMUNICATIONS COMMITTEE

Promotes St. Patrick's! Communication efforts and tools include our weekly parish bulletin, monthly newsletter, Facebook weekly e-updates, and website. This committee oversees our Bunfest initiative and meets on an as needed basis. We are looking for people who especially use Instagram and Twitter.

## Bunfest

Help the Communication Committee set-up and cleanup Bunfest which is held after each Mass on the first and third Sunday of the month. This is a great family-friendly opportunity.





### Photographers

Do you love to take pictures? We are looking for people with digital cameras who would help capture events such as Sacramental Programs, Faith Formation Programs, special Mass moments, Fish Fry's, etc.

### Growing our Faith Media Specialists

Using the pictures provided by our parish photographers, create videos for our message board and website.

### PARISH EVENTS COMMITTEE

Initiates parish community-building events. Our current events include Fish Fry's, Cel O'Braton, Memorial Day Carnival, Potlucks (4 per year) and Christmas Sweet. They work with ad hoc committees who host the Halloween Party and Christmas Tree Sale. The Parish Events Committee meets at 6:00 pm on the second Tuesday of each month.

### Halloween Party Crew

Help plan, set up, run and clean up after the Halloween Party (held in Geenen Hall) for our youngsters.



### Fish Fry Crew

Fish Fry's are a popular event for the parish and community. People are needed to prep before, work during, and clean up after Fish Fry's.

### Fish Fry Grill and Fry Crew

Our Fish Fry events could not happen without a seasoned team of people willing to grill and fry the fish. Please consider joining this amazing team.



### Cookie/Candy Walk Team

Coordinates the Cookie/Candy Walk at Christmas Sweet. Together they create the environment, set up the sales display and coordinate the worker schedule.

### Christmas Sweet Weekend



The Cookie/Candy Walk anchors the Christmas Sweet Weekend. It is usually held on the first full weekend in December. This fun-filled festive weekend includes our Friday Fish Fry, Cookie/Candy Walk and Sunday Gingerbread House.

### Christmas Sweet Gingerbread House

Help our children select and wrap a special gift for a family member. The Gingerbread House will be open after both Masses. (Small gift donations are also needed)



### Tenebrae Soup Supper

Help prepare and serve Simple Supper (soup and sandwiches) served before the Tenebrae Service held on Good Friday.

### Donate Baked Goods

Provide baked goods for St. Patrick's Christmas Sweet Cookie/Candy Walk, St. Paddy's Bake Shop at Cel O'Braton and one more event each year. These events might include Fish Fry's, Double Portion and Faith Formation Events.





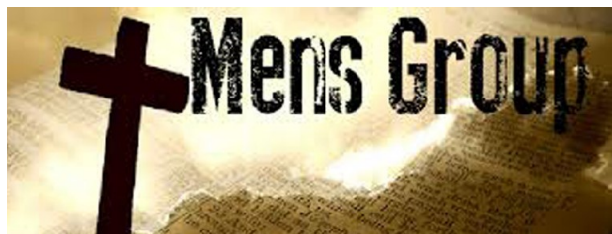
## Faith and Enrichment

### Book Club

St. Patrick's Book Club meets on the second Tuesday of every month between September through May, in the Parish Center. We gather at 5:30 pm and begin with prayer and a potluck meal as we discuss the book selection of that month. The books are picked by the members.

### Men's Group

Every Tuesday at 6:30 am this group of men from St. Patrick's Parish meet at the Weathervane (330 Main St. Menasha) to share their faith and discuss various Catholic themes.



### Knights of Columbus

St. Patrick's is represented by both the Menasha and the Neenah Knights of Columbus branches. We would be happy to send you more information on this organization. The Neenah Knights prepare one meal each month for Double Portion Soup Kitchen here at St. Patrick's. The Menasha Knights host Bunfest on the third Sunday of each month. Each year these two Councils join forces to work at the Packer Games, sell Tootsie Rolls and host St. Patrick's Cel O'Bratton breakfast.



IN JESUS' NAME: BE BOLD

## Community Outreach

### Mt. Tabor Center

Mount Tabor Youth Retreat Center is located in Menasha and needs volunteers to serve a meal for youth retreats. You will be serving with other volunteers for a fun 2-hour commitment. Please phone 722-8918 if you can help.

### Community Ministries

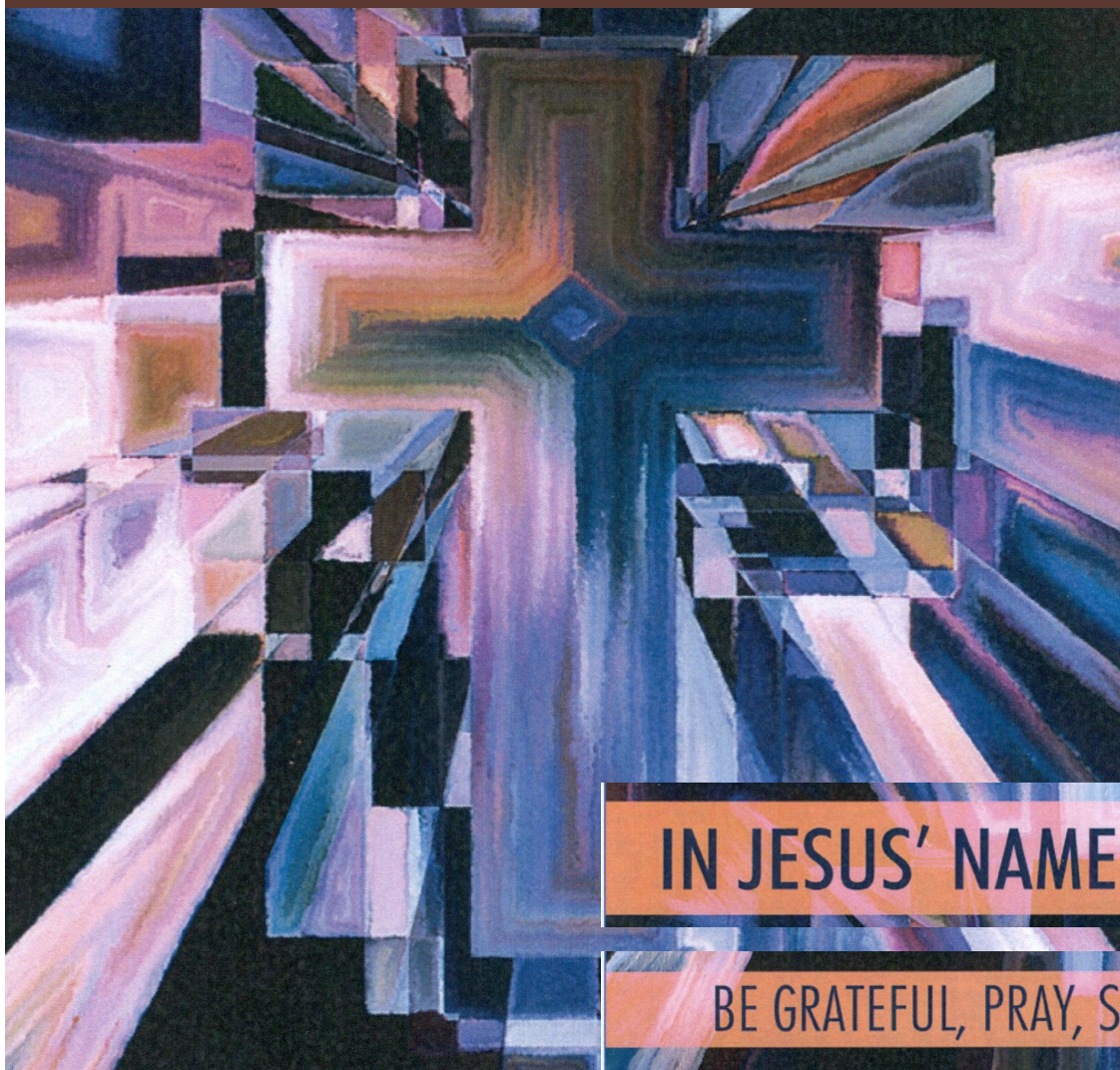
Many of our parishioners are involved in community outreach such as the St. Vincent DePaul Society, Red Cross, Brigade, Scouts, School Committees, PTO, pet rescue, etc. Please list your community involvement. Also, if you would like information about any community outreach organization, please note and you will be supplied with that information.

### What Would You'd Like to Do...

Have a project or idea for St. Patrick's? If an organization exists that will meet this need, we will forward you information. If this is a new project, we will help you implement it if possible. Last year we added the Scout Mass due to parishioner interest.



***No matter what your present status  
in the Catholic Church,  
no matter what your current family or marital situation,  
no matter what your past or present religious affiliation,  
no matter your personal history, age,  
background, race, etc.,  
no matter what your own self-image or esteem,  
St Patrick's invites, welcomes,  
accepts, loves, and respects you!***



**IN JESUS' NAME: BE BOLD**

**BE GRATEFUL, PRAY, SERVE, SHARE!**

**St. Patrick's Catholic Community  
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