



DIOCESE OF LUBBOCK

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UPDATED PARISH INFORMATION

Parish Name: _____ Parish City: _____

Pastor Name: _____ Phone Number: _____

Email Address: _____

Parish Mailing Address: _____
Street City State Zip Code

DIRECT DEPOSIT OR PAPER CHECK OPTIONS:

- Recommended Option** My Parish chooses to receive a **direct deposit**, sent to the bank account listed below. One Week turn-around time. (Direct Deposit Confirmation & Donor List will be sent to the email listed above)
- My parish chooses to receive a **paper check**, mailed to the address listed above. Two week turn-around time dependent upon USPS. (Donor List will be mailed with corresponding paper check)

DIRECT DEPOSIT AUTHORIZATION FORM

Parish Name: _____

Company Name: Roman Catholic Diocese of Lubbock

Bank Name: _____

ABA Routing No: _____ Account No: _____

Please attach a voided check (not a deposit slip).

I hereby authorize **Roman Catholic Diocese of Lubbock** herein after referred to as “the diocese”, to deposit by electronic transfer payments owed to the parish by the diocese and, if necessary, debit entries and adjustments for any amounts deposited electronically in error. The diocese shall deposit the payments in the financial institution and account designated above. I recognize that if I fail to provide complete and accurate information on this authorization form, the processing of the form may be delayed or my payments may be erroneously transferred electronically.

I consent to and agree to comply with the National Automated Clearing House Association Rules and Regulations and my employer’s rules about electronic transfers as they exist on the date of my signature on this form, or as subsequently adopted, amended, or repealed.

Pastor Printed Name

Date

Pastor Signature

Finance Office Use Only:

Date Received _____

Effective Date _____