

Job Title: Charitable Giving Advisor

Organization: Catholic Community Foundation of Southwest Florida, Inc.

Location: Southwest Florida, USA

Position Type: Full-time

About Us: The Catholic Community Foundation of Southwest Florida, Inc. is a nonprofit organization dedicated to advancing the mission of Christ in Southwest Florida by helping provide support for both the immediate needs and the long-term sustainability of the Catholic Parishes, Schools and Ministries within the Diocese of Venice in Florida and beyond. We provide stewardship, support, and philanthropic services to faith-filled individuals, families, and organizations seeking to make a positive impact through charitable giving. Our mission is to foster a culture of generosity and ensure that our Catholic ministries and programs will be able to serve the community for generations to come.

Job Description: We are seeking a passionate and dedicated Charitable Giving Advisor to join our team. As a Charitable Giving Advisor, you will play a critical role in helping individuals and families achieve their philanthropic goals and maximize the impact of their charitable giving within the context of our Catholic community. You will work closely with donors to provide guidance, create personalized giving plans, and promote the values of stewardship and generosity.

Responsibilities:

1. **Donor Engagement:**
 - Build and maintain relationships with current and prospective donors.
 - Conduct in-depth conversations to understand donor values, goals, and philanthropic interests.
2. **Philanthropic Planning:**
 - Collaborate with donors to develop customized charitable giving plans that align with their values and financial objectives.
 - Provide expertise on tax-efficient giving strategies, including donor-advised funds, endowments, and planned giving.
3. **Education and Outreach:**
 - Develop and deliver educational materials and presentations on charitable giving topics for donors, Catholic organizations, and the community.
 - Represent the foundation at community events and networking opportunities.
4. **Stewardship and Recognition:**
 - Implement stewardship programs to recognize and celebrate donors' generosity.
 - Coordinate donor recognition events and activities.
5. **Collaboration:**

- Work closely with the foundation's leadership team, including the Executive Director and Board of Directors, to advance the mission and vision of the organization.
- Collaborate with professional advisors, such as attorneys and financial planners, to facilitate charitable giving solutions for donors.
- Work with Catholic Parishes, Schools, Programs and Ministries to develop and manage planned giving and major gift programs.

Qualifications:

- Bachelor's degree from an accredited college or university.
- Minimum of 2 years of experience in charitable giving, fundraising, or financial planning.
- Understanding of tax laws related to charitable giving.
- Excellent communication and interpersonal skills.
- Ability to build and maintain relationships with diverse stakeholders.
- Understanding of the Catholic faith and Catholic philanthropic principles.

Benefits:

- Competitive salary and benefits package.
- Opportunity to work in a mission-driven organization.
- Professional development and growth opportunities.
- Collaborative and inclusive work environment.

The Catholic Community Foundation of Southwest Florida, Inc. is an equal opportunity employer and welcomes candidates of all backgrounds to apply.

Join us in promoting a culture of generosity and making a meaningful impact within our Catholic community through charitable giving.