



FUNDRAISING OFFICER

La Salle International seeks an experienced fundraiser to coordinate, lead, and expand La Salle International Foundation's funding partners as a foundation team member.

Bachelor's Degree with five (5) years of experience in all aspects of fundraising; international experience preferred.

Core Responsibilities

- Maintain and expand LSIF's national and international funding partners: individuals, organizations, foundations, and government agencies.
- Oversee strategy and execution of all LSIF fundraising partnerships to maintain, expand, and increase support nationally and internationally.
- Steward all funder relationships with integrity and display excellence in grant writing, proposal development, and communication with all funding partners.
- With other LSIF staff, execute a highly effective grant management program.
- Identify, track, and pursue all potential funding partners.
- Establish relationships with all LSIF funding partners to support and expand their philanthropy.
- With LSIF executive director and board, ensure and implement fundraising activities that align with mission, strategy, operating objectives, financial targets, and client service goals.
- Partner with other Lasallian NGOs in planning, establishing, and monitoring projects within our worldwide Lasallian network.
- Collaborate with LSIF staff and other partners on project tracking, monitoring, and reporting to partners.
- Partner with other staff across the organization on the implementation of an integrated system of databases and software to support Fundraising activities.
- Work with the executive director to manage all aspects of the USAID/ASHA, other government grant, and foundations/philanthropic organization applications, awards, monitoring, reporting, and closeout process.

Must demonstrate superior writing and editing skills and strong interpersonal and organizational skills. Excellent time management skills. Independent worker who can integrate into collaborative activities. Experience in fundraising with individual donors, major gifts, government & foundations.

Experience with Faith-based organization fundraising, Lasallian mission, USAID/ASHA funding, and major gifts.

Bilingual Spanish or French is helpful.

Proficiency in Microsoft Office (especially Word and Excel) is required, as are strong research skills and knowledge of information sources.

A Hybrid Position with our office in Chicago (Hyde Park area) or Romeoville, IL, is preferred; remote work is considered for the right candidate.

La Salle International Foundation partners with the Christian Brothers Conference, the Regional Office of the Brothers of the Christian Schools, for administration and employment. Christian Brothers Conference offers excellent benefits, including fully paid health insurance, 20 vacation days annually, a generous parental leave policy, and a pension plan. There is a commitment to professional development for all employees.

Salary range \$75,000-85,000.00

Please send a cover letter expressing your interest in the position and your resume to jobs@cbconf.org